

15<sup>th</sup> January 2021

Dear Parents and Carers,

**Parent Consultations:**

- **Reception, Infants & Juniors: Wednesday 10<sup>th</sup> February 2021**
- **Nursery: Thursday 11<sup>th</sup> February 2021**

We would like to invite you to discuss how your child is progressing with their teacher. It will also be an opportunity to hear about their next steps in learning.

Because of the current restrictions relating to Coronavirus, these consultations will take place via Google Meets and you will not be able to view your child's books at this time. Please log on to your child's GSuite account and navigate to the calendar, where your parent consultation will be scheduled.

To give the teachers time to complete and start each new consultation, the Early Years Class will be offering time slots over two days. Please email [admin@reed.herts.sch.uk](mailto:admin@reed.herts.sch.uk) with your preferred time and we will try to allocate your ten-minute appointment within this slot.

Please note, we would like to make the most of the time you have with your child's teacher so to avoid unnecessary distractions, we ask that children are not present at the appointment.

I would be grateful if you could email your reply as soon as possible but at the latest by **Monday 25<sup>th</sup> January 2021**.

Yours sincerely

Mrs V. Wittich  
Headteacher

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**Please select which time slot you would prefer.**

**Nursery Class**

I would like to see Mrs Tansley on 11<sup>th</sup> February between 3.45- 5.00pm / 5.10- 6.30pm

**Reception Class**

I would like to see Mrs Tansley on 10<sup>th</sup> February between 3.45- 5.00pm / 5.10- 6.30pm

**Infant Class**

I would like to see Miss Panter and Mrs Wittich on 10<sup>th</sup> February between 3.45- 5.00pm / 5.10- 6.30pm

**Junior Class**

I would like to see Miss Riches on 10<sup>th</sup> February between 3.45- 5.00pm / 5.10- 6.30pm

Child's / Children's name(s).....